Certified Associate in Project Management (CAPM)®
Certification Preparation Workshop

Duration: Traditional - 5 days / 30 hours ; Live Online - 6 days / 30 hours

Synopsis

The seminar / workshop will cover the PMI®'s **PMBOK® Guide** process groups comprising of Initiation, Planning, Execution, Monitoring & Control and Closing. Covering the entire project life cycle, this course is built around best practices currently used in today's fast-paced business environment. The latest insights from the Project Management Institute's A Guide to the Project Management Body of Knowledge (**PMBOK® Guide** – 5th Edition), which incorporates information critical to project success, are highlighted.

Who should apply

This course is useful for Engineers, Program Managers, Project Managers, HR Managers, Project Leads, Technical Managers, Functional Managers and Team Members.

Pre-Approved Contact Hours

The required 25 Pre-Approved PMI® contact hours will be provided at the end of the workshop.

Online Assessments

3 month access to **online** assessments and chapter tests to ensure 100% fitness in the CAPM® main exam.

Online Resources

3 month access to online resources including **study materials**, **puzzles**, **games**, **power point presentations** and **reference materials** at www.pmelearn.net.
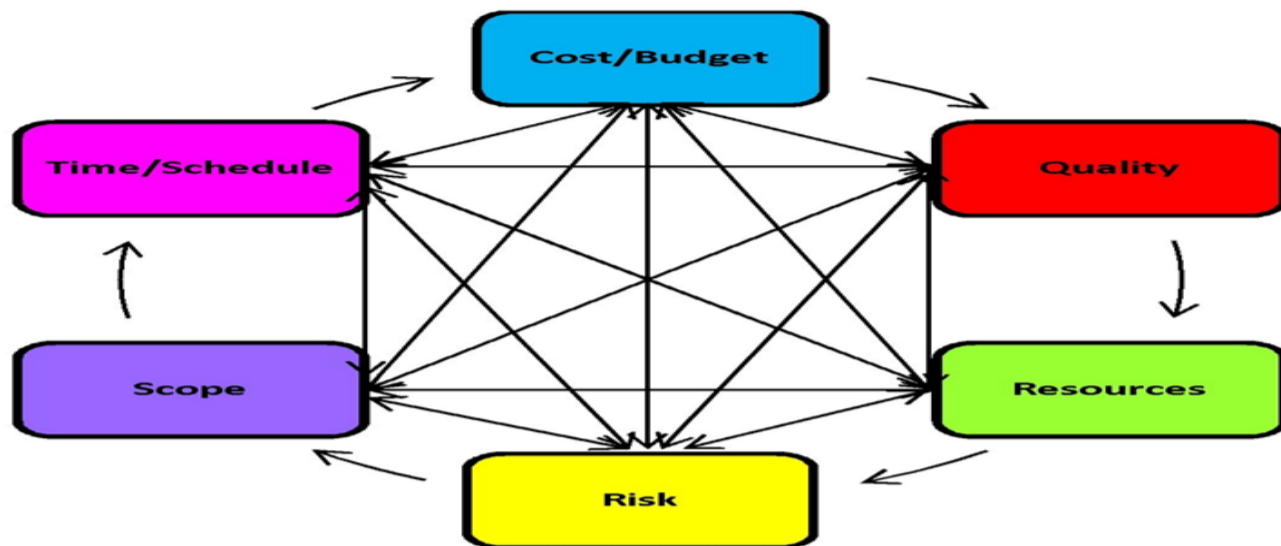

Registration Contact:
Email: registrations@kaccwll.net;
Mobile: **(+973) 36299415**

Contact:
Key Alliance Consultancy Co. W.L.L
Suite 12, Building 5, Road 3001,
Manama, Kingdom of Bahrain

PMI Registered Education Provider®
Project Management Institute
R.E.P. No. 3242

Key Alliance Consultancy Co. W. L.L. W: www.kaccwll.net; E: info@kaccwll.net; T: +973-17690141

Mode: Traditional Face to Face / Live Online WebEx Based

Eligibility Criteria

Educational Background: Secondary degree (high school diploma, associate's degree or global equivalent)

Project Experience: 1,500 hours of professional experience on a project team

(OR)

Educational Background: Secondary degree (high school diploma, associate's degree or global equivalent)

Project Management Education: 23 hours of formal education in project management. (This workshop will provide the participant with the necessary contact hours)

Topics Covered

Project Management Framework and Process Groups

Project Integration Management

Project Scope Management

Project Time Management

Project Cost Management

Project Quality Management

Project Communication Management

Project Human Resources Management

Project Risk Management

Project Procurement Management

Project Stakeholders Management

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